

Medical Records (basic sites)

Our Health Information Management Department facilitates medical record release of information for patient care locations within the hospital, see listing below for applicable locations. Our staff is dedicated to delivering high-quality services before, during and after your stay.

View Your Records from Your Computer or Mobile Device:

We offer an online patient portal for you to access your medical (and billing, if appropriate for client) records. You or a designated family member (proxy) can view your records, download them, or send them to your health care provider.

Visit the [patient portal](#) to access your medical records.

Need assistance with access enrollment, please use one of the Contact Us methods below for assistance.

Please use the steps below to request or obtain records from the applicable locations:

St. John's Regional Medical Center, Oxnard CA

Requesting a Copy of Your Records for Yourself:

To request a copy of your medical and/or billing records, download and complete the Patient Access Request Form. Once completed use the applicable Contact Us method to submit your request.

English: [Patient Access Request Form](#)

Spanish: - [what is Optum/DH stance on producing in languages?](#)

Requesting a Copy of Your Records be Released to Someone Else:

To request a copy of your medical and/or billing records be released to someone else, download and complete the Authorization for use or Disclose of PHI (Third Party Release Form). Once completed use the applicable Contact Us method to submit your request.

English: [Authorization for use or Disclose of PHI \(Third Party Release Form\)](#).

Spanish: [Solicitud del paciente para tener acceso a informacio'n me'dica protegida \(favor de descargar\)](#)

Contact Us:

In person or postal mail:

Mail to:

**St. John's Regional Medical Center
1600 North Rose Avenue, Oxnard, CA 93030
Attention: Health Information Management Dept.**

By e-mail:

MedicalRecords.SJPMC@commonspirit.org

Commercial record request need to be sent via mail services or fax. (Please do not use the medical records email address for sending subpoena, attorney, or insurance requests).

By Fax:

St. John's Regional Medical Center: 805-981-4428

Questions:

Telephone number

St. John's Regional Medical Center: 805-988-2853